

FINAL

**THE THIRD TAXING DISTRICT  
AUGUST 25, 2004  
SPECIAL MEETING**

ATTENDANCE: David Brown, Chair; Paul Coggin; Stephen Feinstein;  
George Stoops, Treasurer (7:15 p.m.)

STAFF: George Leary, General Manager

Mr. Brown called the meeting to order at 7:05 p.m. Mr. Brown announced that the order of the agenda was revised to allow the most important items to be discussed first.

**PUBLIC COMMENT**

There were no members of the public present.

**GENERAL MANAGER'S REPORT**

Mr. Leary reviewed his written report. Mr. Leary requested guidance from the Commissioners for repairs to the library and firehouse as outlined in his report.

Mr. Leary will obtain bids for repairs at the firehouse and library and will have the information available at the next meeting.

Mr. Stoops arrived at 7:15 p.m.

**AUDIT COST FOR 2003**

**\*\* MR. COGGIN MOVED TO APPROVE PAYMENT OF \$1,320.00 AS A  
SUPPLEMENTAL PAYMENT TO HOPE & HERNANDEZ CERTIFIED  
PUBLIC ACCOUNTANTS AS OUTLINED IN THE LETTER DATED  
AUGUST 10, 2004**

**\*\* MR. FEINSTEIN SECONDED**

**\*\* MOTION PASSED UNANIMOUSLY**

**GENERAL MANAGER'S REPORT (continued)**

The Commissioners discussed payment to McGladry and Pullen. No action was taken.

Mr. Leary said that the Workers Compensation Modification has dropped significantly. As a result they should be getting out of the assigned risk pool.

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Mr. Leary gave a report to the Commissioners about the applicants for the accountant's position. Hiring will be subject to a positive reference check and the applicant's knowledge of Quick Books.

#### **WARRANTEE ON NORDEN GENERATORS**

The Commissioners discussed the Norden generators. A decision needs to be made by the first week of October. Mr. Leary will look at different insurances and carriers.

#### **CUSTOMER LOAD RESPONSE PROGRAM**

Mr. Leary reported that a test run of the Customer Load Response Program was held on Friday. The test went well. Mr. Leary distributed graphs and a discussion was held. Mr. Leary reviewed his memo describing COOL SENTRY.

- \*\* MR. COGGIN MOVED TO TABLE THIS ITEM**
- \*\* MR. FEINSTEIN SECONDED**
- \*\* MOTION PASSED UNANIMOUSLY**

#### **DAY OF THE DEAD**

Mr. Brown explained that this event takes place in late October. Mr. Brown will call Ms. Gunn and tell her that the Commissioners are interested having the event take place in the East Norwalk Cemetery, which is older than the Pine Island Cemetery.

#### **ENGAGEMENT OF COLLECTION AGENCY**

- \*\* MR. COGGIN MOVED TO ADOPT THE RECOMMENDATION OF RON SCOFIELD, OFFICE MANAGER IN HIS MEMO OF AUGUST 12, 2004 USING THE FIRM DUNN & BRADSTREET TO COLLECT THE ACCOUNTS WRITTEN OFF**
- \*\* MR. FEINSTEIN SECONDED**
- \*\* MOTION PASSED UNANIMOUSLY**

#### **ADOPTION OF CAPITAL BUDGET**

The Commissioners discussed the capital budget. Mr. Brown asked for input from Mr. Leary and Mr. Stoops in an effort to finalize the budget.

- \*\* MR. FEINSTEIN MOVED TO TABLE THE ITEM**
- \*\* MR. COGGIN SECONDED**
- \*\* MOTION PASSED UNANIMOUSLY**

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### **REPAIRS TO EAST AVENUE HOUSE**

Mr. Leary reviewed the list of repairs. Mr. Brown suggested asking Mr. Kim Morquay of Spinnaker to look at the house. Mr. Coggin suggested building some money into the capital plan for repairs to the exterior. Mr. Brown pointed out the necessity of repairing the rear porch

Mr. Leary said that he has three quotes for the repair of the rear porch.

- \*\* MR. COGGIN MOVED TO APPROVE \$3,000.00 OUT OF THE ELECTRICAL BUDGET TO PERFORM NECESSARY REPAIRS TO THE REAR PORCH AT THE HOUSE LOCATED AT 215 EAST AVENUE**
- \*\* MR. FEINSTEIN SECONDED**
- \*\* MOTION PASSED UNANIMOUSLY**

### **LONG RANGE PROJECTION OF RATE STABILIZATION FUND**

Mr. Leary distributed and explained a graph showing the relationship between the rate stabilization fund projection and the CMEEC debt.

### **REPAIRS TO EAST AVENUE HOUSE (continued)**

- \*\* MR. COGGIN MOVED TO RESERVE \$2,500 TO ADDRESS MISCELLANEOUS SAFETY CONCERNS LISTED ON PAGE 29 OF THE REPORT ON THE HOUSE LOCATED AT 215 EAST AVENUE**
- \*\* MR. FEINSTEIN SECONDED**
- \*\* MOTION PASSED UNANIMOUSLY**

### **PROJECT UPDATE OF NINTIETH ANNIVERSARY POLE BANNERS**

Mr. Brown suggested tabling his item until next spring. He recommended that the Commissioners have a theme in mind before moving forward on this project.

Mr. Feinstein suggested approaching NAPA or APPA to find out if they would want to sponsor the banners. Mr. Leary will investigate.

### **OPERATING REPORTS**

Mr. Leary said that there was nothing to report at this time.

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**EMERGENCY PLAN REVIEW**

Mr. Brown said that he has no recommendations and is satisfied that they have a good working document.

Mr. Coggin suggested that it would be money well spent to have someone else look at the document.

Mr. Feinstein recommended that CMEEC form a group to review emergency plans.

Mr. Leary will report his findings at the next meeting.

**WRITE-OFF AND REFER TO COLLECTION AGENCY CERTAIN PAST DUE  
ACCOUNTS**

This item was not discussed.

**ADJOURNMENT**

There was no further business and the meeting was unanimously adjourned at 9:05 p.m.

Respectfully submitted,

Rosemarie Lombardi  
Telesco Secretarial Services